

ADVERTISEMENT FOR BIDS
DIOCESE OF WHEELING-CHARLESTON-ST. AGNES PARISH
JEFFERSON COUNTY, WEST VIRGINIA
ST. AGNES CATHOLIC CHURCH STORMWATER MANAGEMENT IMPROVEMENTS

General Notice

Diocese of Wheeling-Charleston-St. Agnes Parish (Owner) is requesting Bids for the construction of the following Project:

St. Agnes Catholic Church Stormwater Management Improvements
T25-11034

Bids for the construction of the Project will be received at the **Hendrix Hall** located at **106 S Duke Street, Shepherdstown, WV 25443** until **Thursday, December 18, 2025** at **2:00 PM** local time. At that time the Bids received will be **publicly** opened and read.

The Project includes the following Work:

Installation of stormwater management improvements that the St. Agnes Catholic Church located in Shepherdstown, WV.

The Work will be substantially completed May 15, 2026 and completed and ready for final payment May 29, 2026. Liquidated damages shall be \$250 per day.

Obtaining the Bidding Documents

Information and Bidding Documents for the Project can be found at the following designated website:

QuestCDN: <https://tinyurl.com/zu5z8553>

or

www.thethrashergroup.com

Bidding Documents may be downloaded from the designated website. Prospective Bidders are urged to register with the designated website as a plan holder, even if Bidding Documents are obtained from a plan room or source other than the designated website in either electronic or paper format. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the designated website. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated website.

The Issuing Office for the Bidding Documents is:

The Thrasher Group, Inc.
1000 Corporate Landing
Charleston, WV 25311

Prospective Bidders may obtain or examine the Bidding Documents at the Issuing Office on Monday through Friday between the hours of **8:00 am to 5:00 pm**, and may obtain copies of the Bidding Documents from the Issuing Office as described below.

Printed copies of the Bidding Documents may be obtained from the Issuing Office by paying the amount of each set listed below.

Bidding Documents may be purchased from the Issuing Office during the hours indicated above. Cost does not include shipping charges. Upon Issuing Office's receipt of payment, printed Bidding Documents or electronic documents will be transmitted to the prospective Bidder. The shipping charge amount will depend on the shipping method requested. Bidding Documents are available for purchase in the following formats:

- Bidding Documents issued as hard copy full-size drawings and hard copy specifications, are available for **\$60.00** per set.
- Bidding Documents issued as hard copy half-size drawings and hard copy specifications, are available for **\$40.00** per set.
- Bidding Documents issued as digital drawings and digital specifications, are available for **\$40.00** per set via the following link:

QuestCDN: <https://tinyurl.com/zu5z8553>

Amounts paid are not subject to refund.

Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office.

Bidding Documents also may be examined at

Diocese of Wheeling-Charleston-St. Agnes Parish
P.O. Box 1603
Shepherdstown, WV 25443

The Thrasher Group, Inc.
1000 Corporate Landing
Charleston, WV 25311

Contractor's Association of WV
2114 Kanawha Boulevard East
Charleston, WV 25311

A two envelope system will be used.

Envelope No. 1 must have the following information presented on the front:

Name and address of Bidder

Bid on Contract – St. Agnes Catholic Church Stormwater Management Improvements

Received by the Diocese of Wheeling-Charleston-St. Agnes Parish

Envelope No. 2 labeled “Bid Proposal” shall also be placed inside of Envelope #1.

Envelope No. 1 will be opened first and the Bid Opening Requirement items checked for compliance as outlined on the Bid Opening Checklist on page BOR - 1 of these contract documents. If such documents are found to be in order, Envelope No. 2 “Bid Proposal”, will then be opened and will be publicly read aloud. If the documents required to be contained in Envelope No. 1 are not in order, Envelope No. 2 “Bid Proposal” will not be opened and the Bid will be considered non-responsive and will be returned to the Bidder.

A bidder may not withdraw his bid for a period of ninety (90) days after the date set for the opening of bids.

Bids shall be accompanied by a certified check or bid bond payable to Diocese of Wheeling in an amount equal to five percent (5%) of the base bid.

Contractor is required to provide the Drug Free Workplace Certification in accordance with WV Code 21-1D-5.

All Bidders are required to have a West Virginia Contractor's License per Section §30-42-12 of the West Virginia Code.

Suspension and Debarment – Recipient shall not entertain the use of businesses that are listed on the “System for Award Management” (SAM) at www.Sam.gov in accordance with 2 CFR Part 1532 and Subpart B and C of 2 CFR Part 180.

Bids received after the scheduled closing time for the reception of bids will be returned unopened to the bidders.

The Diocese of Wheeling reserves the right to reject any and all bids.

Pre-bid Conference

A pre-bid conference for the Project will be held on **Thursday, December 4, 2025 at 1:00 PM at Hendrix Hall** located at **106 S Duke Street, Shepherdstown, WV 25443**. Attendance at the pre-bid conference is encouraged but not required.

Instructions to Bidders.

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

This Advertisement is issued by:

Owner: **Diocese of Wheeling**

By: **Beth Yates**

Date: **November 20, 2025 and
November 27, 2025**