

ADVERTISEMENT FOR BIDS
WEST VIRGINIA SCHOOL OF OSTEOPATHIC MEDICINE
GREENBRIER COUNTY, WEST VIRGINIA
ADMISSIONS BUILDING HVAC REPLACEMENT

General Notice

The West Virginia School of Osteopathic Medicine (Owner) is requesting Bids for the construction of the following Project:

Admissions Building HVAC Replacement
T60-11228

Bids for the construction of the Project will be received at the West Virginia School of Osteopathic Medicine located at **WVSOM Testing Center, Room TC 102 - Executive Conference Room, 400 Lee Street North, Lewisburg, WV 24901**, until **Thursday, September 11, 2025, at 2:00 p.m.** local time. At that time the Bids received will be publicly opened and read.

The Project includes the following Work:

Provide all labor, materials, supplies, permits and certificates required for the complete, proper and successful operation of all mechanical, plumbing and electrical work related to the replacement of the HVAC system in the 4,000 square foot Admissions Building. The scope of work consists of removing existing gas fired Air Handling Units, Condensers, and select ductwork and electric resistance heaters; and installing new gas fired Air Handling Units, Condensers, select ductwork, select electric resistance heaters and new thermostat controlled supply diffusers. Cutting and patching of floors, walls, ceilings as required to support the installation of the mechanical, plumbing, and electrical systems is to be included.

Bids are requested for the following Contract: WVSOM Admissions Building HVAC Replacement

The Work will be substantially completed within 30 calendar days after the date when the Contract Times commence to run, and completed and ready for final payment within 60 days after the date when the Contract Times commence to run. Liquidated damages shall be \$250 per day.

Obtaining the Bidding Documents

Information and Bidding Documents for the Project can be found at the following designated website:

QuestCDN: <https://tinyurl.com/zu5z8553> or www.thethrashergroup.com

Bidding Documents may be downloaded from the designated website. Prospective Bidders are urged to register with the designated website as a plan holder, even if Bidding Documents are obtained from a plan room or source other than the designated website in either electronic or paper format. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the designated website. Neither Owner nor Architect will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated website.

The Issuing Office for the Bidding Documents is:

The Thrasher Group, Inc.
600 White Oaks Blvd.
Bridgeport WV 26330

Prospective Bidders may obtain or examine the Bidding Documents at the Issuing Office on Monday through Friday between the hours of **8:00 am to 5:00 pm** and may obtain copies of the Bidding Documents from the Issuing Office as described below.

Printed copies of the Bidding Documents may be obtained from the Issuing Office by paying the amount of each set listed below.

Bidding Documents may be purchased from the Issuing Office during the hours indicated above. Cost does not include shipping charges. Upon Issuing Office's receipt of payment, printed Bidding Documents or electronic documents will be transmitted to the prospective Bidder. The shipping charge amount will depend on the shipping method requested. Bidding Documents are available for purchase in the following formats:

- Bidding Documents issued as hard copy full-size drawings and hard copy specifications, are available for **\$70.00** per set.
- Bidding Documents issued as digital drawings and digital specifications, are available for **\$40.00** per set via the following link:

QuestCDN: <https://tinyurl.com/zu5z8553>

Amounts paid are not subject to refund.

Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office.

Bidding Documents also may be examined at

West Virginia School of Osteopathic Medicine
400 Lee Street
Lewisburg, WV 24901

CMTA
1687 Jefferson Street N.
Unit 2, Suite 6
Lewisburg, WV 29401

Contractor's Association of WV
2114 Kanawha Boulevard East
Charleston, WV 25311

A two-envelope system will be used.

Envelope No. 1 must have the following information presented on the front:

Name and address of Bidder
Bid on Contract – WVSOM Admissions Building HVAC Replacement
Received by the West Virginia School of Osteopathic Medicine

Envelope No. 2 labeled "Bid Proposal" shall also be placed inside of Envelope #1.

Envelope No. 1 will be opened first and the Bid Opening Requirement items checked for compliance as outlined on the Bid Opening Checklist on page BOR - 1 of these contract documents. If such documents are found to be in order, Envelope No. 2 "Bid Proposal", will then be opened and will be publicly read aloud. If the documents required to be contained in Envelope No. 1 are not in order, Envelope No. 2 "Bid

Proposal” will not be opened and the Bid will be considered non-responsive and will be returned to the Bidder.

A bidder may not withdraw his bid for a period of ninety (90) days after the date set for the opening of bids.

Bids shall be accompanied by a certified check or bid bond payable to West Virginia School of Osteopathic Medicine in an amount equal to five percent (5%) of the base bid.

Contractor is required to provide the Drug Free Workplace Certification in accordance with WV Code 21-1D-5.

All Bidders are required to have a West Virginia Contractor’s License per Section §30-42-12 of the West Virginia Code.

Bids received after the scheduled closing time for the reception of bids will be returned unopened to the bidders.

The West Virginia School of Osteopathic Medicine reserves the right to reject any and all bids.

Pre-bid Conference

A pre-bid conference for the Project will be held on **Wednesday, August 20, 2025, at 11:00 AM** at **WVSOM Admissions Building Conference Room, 400 Lee Street North, Lewisburg, WV 24901**. Attendance at the pre-bid conference is encouraged but not required.

Instructions to Bidders.

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

This Advertisement is issued by:

Owner: **West Virginia School of Osteopathic Medicine**

By: **Shelly Gardner-Lutz**

Title: **Director of Contracts**

Date: **August 12, 2025 & August 19, 2025**