



Invitation to Bid

Gordonsville Town Hall Parking Lot Renovations

Sealed bids, subject to the conditions herein, will be received until **10:00 a.m. on Wednesday, March 29, 2023**, at the Gordonsville Town Hall or by mail to Town of Gordonsville, 112 South Main Street, Gordonsville, VA 22942, Attention: Deborah S. Kendall, Town Manager and then opened and publicly read for furnishing all labor and materials and performing all work associated with: Town Hall Parking Lot Renovations.

A Prebid Conference will be held at **11:00 a.m. on Thursday, March 16, 2023** at the Gordonsville Town Hall, 112 S. Main Street, Gordonsville, VA 22942. It is strongly recommended that all prospective bidders have a qualified representative at this Prebid Conference.

Bid Forms, Plans, Specifications, and Contract Documents are on file at the Gordonsville Town Hall web-site and the eVA procurement portal. Plans may also be obtained from Thrasher for a nominal fee:

Information and Bidding Documents issued as digital drawings and digital specifications, are available for \$40.00 per set via the following link: QuestCDN: <https://tinyurl.com/zu5z8553> or www.thethrashergroup.com

Each bid must be accompanied by a Bid Bond, a deposit of cash or by a certified check payable to the Town of Gordonsville and drawn on a bank or trust company authorized to do business in the Commonwealth of Virginia, for an amount equal to 5% of the total base bid, as a guarantee that if the bid is accepted, the required Contract will be executed and the required Performance Bond and Payment Bond will be furnished within ten (10) days after receipt of written notice of formal award of Contract.

Envelopes containing proposals must be sealed, addressed to Town of Gordonsville, 112 South Main Street, Gordonsville, VA 22942, Attention: Deborah S. Kendall, Town Manager, and marked on the envelope as follows:

SEALED BID FOR: Town Hall Parking Lot Renovations.

Bids must be submitted by the date and time indicated above or they will remain unopened. No allowances will be made for postmark or error in delivery. Faxed and/or digital bids will not be accepted. It is the responsibility of the Bidder to ensure timely and correct delivery of the bid. The Town of Gordonsville will not be responsible for any cost incurred by the Bidder prior to issuance of a contract. Incomplete or unsigned bids will not be accepted. All bids must be signed in ink by an individual authorized to bind the Bidder. It is the responsibility of the Bidder to inquire about and clarify any requirements of this invitation that are not understood prior to the due date.

All bids must be and remain binding for sixty days from opening date.

The Town assumes no responsibility for oral instruction, suggestion or interpretations. All inquiries for technical information should be submitted via email to Robert Milne, PE, The Thrasher Group, Inc., at rmilne@thethrashergroup.com. Any material change in the contents of this invitation will be transmitted to all Bidders through issuance of a written addendum.

It is the Bidder's responsibility to check for addenda prior to submitting a bid. All addenda will be posted to the Town's website – www.townofgordonsville.org and will be downloaded from QuestCDN: <https://tinyurl.com/zu5z8553> or www.thethrashergroup.com.

Bidder is responsible for the cost of bonds and insurance. The Town of Gordonsville will not pay insurance surcharge.

The Town of Gordonsville reserves the right to reject any and/or all bids.

#####