

**BERKELEY COUNTY PUBLIC SERVICE SEWER DISTRICT  
BERKELEY COUNTY, WEST VIRGINIA**

**CONTRACT #10 – OPEQUON HEDGESVILLE WWTP UPGRADES**

**ADDENDUM #1**

**MARCH 17, 2022**

**THRASHER PROJECT NO. 101-020-10042**

TO WHOM IT MAY CONCERN:

A Non-Mandatory Pre-Bid Conference was held at 2 PM on Tuesday, March 8, 2022, for the above-referenced project. A copy of the notes from that meeting and the sign-in sheet are enclosed with this Addendum.

The Bid Opening for the Opequon Hedgesville WWTP Upgrades has been postponed due to expected delays with the Pre-Engineered Building. The new date for the Bid Opening will be issued at a later time.

If you have any questions or comments, please feel free to contact me at your earliest convenience.

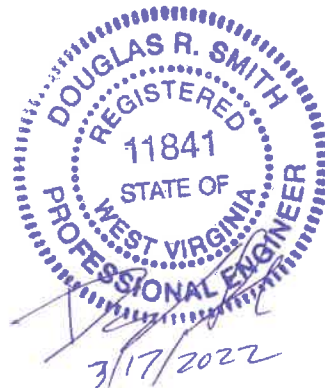
Sincerely,

THE THRASHER GROUP, INC.



DOUGLAS R. SMITH, PE

*Enclosures:* Pre-Bid Conference Notes  
Pre-Bid Sign-in Sheet



**BERKELEY COUNTY PUBLIC SERVICE SEWER DISTRICT**

**65 District Way  
Martinsburg, WV 25402  
Phone: (304) 263-8566**

**CONTRACT #10 – OPEQUON HEDGESVILLE WWTP UPGRADES**

**THE THRASHER GROUP, INC.**

**PO Box 940  
Bridgeport, WV 26330  
Telephone # (304) 624-4108  
Fax # (304) 624-7831**

**NON-MANDATORY PRE-BID CONFERENCE NOTES**

**Tuesday, March 8, 2022**

**PROJECT LOCATION:** Berkeley County, West Virginia  
**ENGINEER'S PROJECT #:** 020-10042  
**DATE OF CONFERENCE:** Tuesday, March 8, 2022, at 2:00 P.M., LPT  
**CONFERENCE LOCATION:** Berkeley County PSSD  
65 District Way  
Martinsburg, WV 25402

## **NON - MANDATORY PRE-BID CONFERENCE NOTES**

### **I. Introductions**

The attached sign-in sheet documents all attendees of this Non-Mandatory Pre-Bid Conference.

### **II. General Project Description**

The project was generally described as per the Advertisement for Bids. Contract times will be 240 days for Substantial Completion and 270 days for Final Completion.

Allowances for time extensions due to delays in the delivery of materials will be made given the current bidding and construction environment. Appropriate documentation will be required and included in any and all Change Orders involving time extensions.

Liquidated damages will be \$500.00 per day.

### **III. General Bidding Information**

- a. General – Questions will be received by the Engineer until 12:00 noon, Tuesday, March 15, 2022. At that time, Addendum No. 1 will be compiled and distributed.
- b. Bids will be received by the Berkeley County Public Service Sewer District until 2:00 PM Local Prevailing Time, Tuesday, March 22, 2022, at 65 District Way, Martinsburg, West Virginia 25402 at which time the bids received will be publicly opened and read aloud.
- c. Bid Opening Requirements – Described in the Contract Documents and Detailed Specifications.
- d. Bid Form –Described in the Contract Documents and Detailed Specifications. The Engineer provided a quick explanation on how to fill out the Bid Form.
- e. Method of Award – Contingent upon sufficient funding for the project, the Owner may elect to award the contract to the lowest qualified Bidder on the basis of the total bid.

IV. Details of Project

- a. Construction Sequence of Events – Described as per the Index Sheet in the Plans and Section 011000 in the Specifications.

Pre-Construction Video Recording shall be performed by the Contractor and shall include all properties and roadways used for the project. The cost for the Pre-Construction Video Recording shall be included in Bid Item #2.

- b. Material and Equipment – A general description was provided as per the Bid Form.

The belter filter press, polymer system, and conveyor system will be supplied by the Owner.

- c. Prevailing Wages are not applicable to this project.
- d. American Iron and Steel Requirements are not applicable to this project.
- e. Owner is exempt from West Virginia Sales Taxes. Tax Exemption Number will be provided to successful Bidder.
- f. The WVIJDC WV Jobs Act is not applicable and will be removed from the Bid Opening Requirements.
- g. The Contractor will be required to furnish and operate temporary sludge dewatering equipment until the new facilities are operational.
- h. The manual, Accommodation of Utilities on Highway Right of Way, included in the Specifications is not applicable to this project.
- i. Erosion and Sediment Control measures will include silt fence in soil areas immediately down slope of disturbed areas and inlet protection at inlets or storm sewer(s) capturing any sediment laden water from the construction site.

- V. Submittals – Required for all materials and equipment used for the project as per Specification Section 013300. Provide six (6) copies of all submittals.

- VI. Permits - All permits have been applied for and received by the Owner.

- VII. Business and Occupation Taxes/Licenses/Building Permits –

- a. Business and Occupation taxes are not required for this project.

- b. A local contractor's license is not required.
- c. No building permits are required.

VIII. Office Trailer and Equipment, Storage Area, and Disposal Area

- a. A field office/office trailer is required for this project.
- b. The Contractor shall acquire storage/staging areas as required. The Contractor shall obtain written permission for use of all storage/staging areas. The written document shall indemnify and hold harmless the Owner and the Engineer and shall be provided to the Owner and the Engineer.
- c. The Owner does not have a designated disposal area. The Contractor shall obtain written permission for use of private disposal area(s) in accordance with all applicable laws. The written document shall indemnify and hold harmless the Owner and the Engineer and shall be provided to the Owner and the Engineer.
- d. All demolition materials, except for the existing sludge press and controller, shall become the property of the Contractor and shall be legally disposed of by the Contractor. The existing sludge pressure and controller shall be moved by the Contractor to a location at the waste water treatment plant designated by the Owner.

IX. Addressing Questions – All questions shall be written and provided to Doug Smith by fax (304-624-7831) to his attention or by email to [dsmith@thethrasher.com](mailto:dsmith@thethrasher.com). **The close of questions shall be 12:00 noon on Tuesday March 15, 2022.** All answers shall be provided in writing by Addendum.

X. Addendum – At least one (1) Addendum will be written and supplied to all plan holders. Any and all Addenda shall be acknowledged by the Contractor on Page BOR-4 as well as Article 3.01.A on the Bid Form.

XI. Funding Agency – Berkeley County Public Service Sewer District.

XII. Project Administrator – Berkeley County Public Service Sewer District.

XIII. Owner – The Owner is the Berkeley County Public Service Sewer District. Contact information those representing the Owner is included on the sign-in sheet.

The following information was provided on behalf of the Owner:

- a. Project area cleanup is extremely important. All disturbed area shall be restored to conditions equal to or better than before construction begins. Restoration shall be performed in a timely basis as directed by the Engineer. Pre-construction photo/video documentation is required and will be relied upon to establish pre-construction conditions.
- b. The Contractor shall provide accurate red-lined record/as-built drawings. These drawings shall be updated each day and shall be provided to the Owner as part of project close-out.

XIV. Questions and Answer Session

Questions asked at the Conference and Site Visit are included in Addendum No. 1.

XV. Site Visit

The site visit was conducted with everyone on the sign-in sheet in attendance. Future site visits may be arranged by contacting Chase Riley at the Thrasher Group, Inc.

Sincerely,

THE THRASHER GROUP, INC.



STEVEN V. BUCHANAN, PE, PS

Enclosures: Non - Mandatory Pre-Bid Conference Sign-in Sheet

**BERKELEY COUNTY PUBLIC SERVICE SEWER DISTRICT**  
**BERKELEY COUNTY, WEST VIRGINIA**  
**CONTRACT #10 – OPEQUON HEDGESVILLE WWTP UPGRADES**

**NON-MANDATORY PRE-BID CONFERENCE**  
 Tuesday, March 8, 2022

Thrasher Project #020-10042

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NICHOLE EASTEP	HRI	814.424.3227	NEASTEP@HRIINC.COM
SERRA CORNELIUS	HRI	814-644-0087	scornelius@hriinc.com
William handSaw	SES	856-625-7807	whandsaw@snyderenv.com
Michael J Smith	HRI	814-424-5404	msmith@HRIINC.COM
Tyler Post	LCW const.	540-665-0130	tpost@lcwconstruction.com
Chase Riley	Thrasher	304-669-2363	Crniley@thethrashergrp.com
STEVE BUCHANAN	THRASHER	304-844-8315	SBUCHANAN@THETHRASHERGROUP.COM