

CITY OF RIPLEY JACKSON COUNTY, WEST VIRGINIA

PHASE II – PROPOSED SANITARY SEWER SYSTEM IMPROVEMENTS PROJECT CONTRACT #1 – PROPOSED FORCEMAIN FROM EVANS WWTP TO PLAZA PUMP STATION

ADDENDUM #1

MARCH 14, 2022

THRASHER PROJECT #020-01535

TO WHOM IT MAY CONCERN:

A Pre-Bid Conference was held on Tuesday, March 1, 2022 at 2:00 pm on the above-referenced project, a copy of the sign in sheet is included in this Addendum. The following are clarifications and responses to questions posed by contractors for the above reference project.

A. GENERAL

None.

B. SPECIFICATIONS

1. Specification 013300 - Submittal Procedures

Specification has been revised to incorporate Submittal Exchange. Submittal procedures for this project will be paperless.

C. <u>DRAWINGS</u>

- 1. Sheet 11
 - a. Established location for City Limits.
- 2. Sheet 13
 - a. Added lateral extension and associated bore & jack.
- 3. Sheet 24
 - a. Revised notes.

D. **QUESTIONS AND RESPONSES**

QUESTION

Is a job trailer required?

RESPONSE

Yes. A job trailer can be staged at the wastewater treatment plant.

QUESTION

2. Is there a B&O tax?

RESPONSE

Yes. When construction takes place within City Limits, the B&O tax is 1.2%. The City Limits have been noted on Plan Sheet 11.

QUESTION

3. Is a building permit required?

RESPONSE

No. A building permit is not required.

QUESTION

4. Will this project have Davis-Bacon wages?

RESPONSE

Yes. Payroll will need certified monthly.

QUESTION

5. Can the Prime Contractor use a combination price for bidding both contracts?

RESPONSE

No. A combination price will not be considered as part of this project.

E. <u>CLARIFICATIONS</u>

- 1. Submittal procedures for this project will be paperless.
- 2. B&O taxes will apply to all work within City Limits.

If you have any questions or comments, please feel free to contact me at your earliest convenience. As a reminder, bids will be received until 2:00 p.m. on Wednesday, March 30, 2022 at 203 S Church St, Ripley, WV 25271.

Sincerely,

THE THRASHER GROUP, INC.

DANIEL E. FERRELL, P.E.

Project Manager

Enclosures: Mandatory Pre Bid Meeting Sign In Sheet

Intent to Bid List

Specification 013300 - Submittal Procedures

Plan Sheet 11 Plan Sheet 13 Plan Sheet 24

CONTRACT #1 - PROPOSED FORCEMAIN FROM EVANS WWTP TO PLAZA PUMP STATION CONTRACT #3 - PROPOSED 1.2 MGD WASTEWATER TREATMENT PLANT PHASE II – PROPOSED SANITARY SEWER SYSTEM IMPROVEMENTS JACKSON COUNTY, WEST VIRGINIA CITY OF RIPLEY

MANDATORY PRE-BID CONFERENCE Tuesday, March 1, 2022, 10:00am

Thrasher Project #020-01535

Email Address	tolsong OZWR.com	tran @ Sallence com	TUBSSON & SF 12/1411 CO. COM	whoysletteland. low	Orders Cowstruction 304-722-4237 gniffinm@ordersconstruction.com	John-rose etritonwy. 600	Mgrading @aol.com	F~112633 2001. Ca-
Phone #	304-291-0077	24 471 -8890	304.460-742H	304-757-9348	304-722-4237	304-757-2100	204 539-8497	304. 745-850(
Representing	02 Water Resources	JF AILCU	IF Allen Company	14845LETS CONST.	Orders Construction	TRETTON CONSTRUCTED 304-757-2100	Ampeco Onc	P20 Contation to 304. 745-850(
Name	Todd Olson	Jim Cass	Tony Closson	Tim HAYSLETT	Joanna Mueller	(SLE, J COOK	Les Putillia	Bryon Reject

Name	Representing	Phone #	Email Address
DAN Ferral The	The Throth Goog.	304. 324.6135	DECOUNT The therin Graycon
Anthoney Urso The T	The Master Group	304-848-19496	augo e the trash your com
Mark Stolle Foster	4	301.206.7808	mark@fostersupply.com
Ben Bragg WU Farmy	Wirk	304.550,1583	ben. Oraega Quest pasting. Com
EXITE CATES, Glow	Hemish Picling Inc	304-717-1878	Briand Mendon poeline com eguttey 329@ gma: 1. com
Frie Minstrer RAIN	RAIN For Rent	304-707-2100	304-707-3100 cminster of Kinterral. Con
Donathan Wiseman Precisi	Precision Zunp Dutchlond In	18% Rbs LIL	meson Bouth Indin . Low
	v Reclamation, IN	3111-486-408	Reapenes & act. com
	21,4 HENBOC SyST.	364-77-5465	dlust @ wower! com
			twites Oagua-allabiccom
	rac Syst.	364-7	

Fred Rad or

Email Address	KINEMART ON CHACTUMICS	(com					
Phone #	304 532 1667						
Representing	6						
Name	(SLENN) KINEHART						

CITY OF RIPLEY JACKSON COUNTY, WEST VIRGINIA

PHASE II – PROPOSED SANITARY SEWER SYSTEM IMPROVEMENTS CONTRACT 1 – PROPOSED FORCEMAIN FROM EVANS WWTP TO PLAZA PUMP STATION

PRIME CONTRACTORS INTENT TO BID LIST

Thrasher Project #020-01535

March 7, 2022

Ampeco Les Putillion/Manager 1739 Rolling Hills Circle Charleston, WV 25314 Phone: 304-539-8497

Fax: N/A

Email mgrading@aol.com

Carpenter Reclamation
Randy Carpenter/VP
P O Box 13015 Sissonville, WV 25360
57 Carpenter Reclamation Rd Charleston WV
Phone: 304-784-1115

Phone: 304-784-1115 Fax: 304-984-2770

Email Rearpenter@aol.com

Glenn Johnston Inc Ernest Guffey/PM 1055 Center Street McKeesport, PA 15132 Phone: 412-751-4642 Fax: 412-751-2093

Email eguffey329@gmail.com

JF Allen Company Tony Closson P O Box 2049 Buckhannon WV 26201 2133 Old Weston Rd Buckhannon WV 26201 Phone: 304-460-7424

Fax: N/A

Email Tclosson@JFAllenCo.com

Mendon Pipeline Inc Bryan Bair/VP P O Box 16 Shady Spring, WV 25918 775 Hinton Rd White Oak, WV 25989 Phone: 304-712-1878

Fax: 585-624-5671

Email Bryan@mendonpipeline.com

Orders Construction Co Joanna Mueller/Estimator P O Box 1448 St Albans WV 25177 501 6th Ave St Albans WV 25177 Phone: 304-722-4237

Carr M /A

Fax: N/A

Email gniffinm@ordersconstruction.com

Pro Contracting Inc Bryan W Reger/President P O Box 90 Lost Creek WV 26385 681 Hawk Highway Lost Creek WV 26385

Phone: 304-745-8501 Fax: 304-745-8503 Email fnllap3@aol.com

Triton Construction, Inc. Glen Cook/Estimator/PM P O Box 1360 St Albans WV 25177 1944 Winfield Rd St Albans WV 25177

Phone: 304-759-2100 Fax: 304-759-2200

Email skinny.cook@tritonwy.com

SECTION 013300 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract Documents, including General and Supplementary Conditions, and all related Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes requirements for the submittal schedule and administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.

1.3 DEFINITIONS

- A. Action Submittals: Written and graphic information and physical Samples that require Engineer's responsive action.
- B. Informational Submittals: Written and graphic information and physical Samples that do not require Engineer's responsive action. Submittals may be rejected for not complying with requirements.
- C. Electronic Submittal: Any submittal transmitted electronically to Engineer for review.

1.4 SUBMITTALS

A. Schedule of Submittals: Submit a Schedule of Submittals, arranged in chronological order by required dates established by the construction schedule. Include time required for review, ordering, manufacturing, fabrication and delivery when establishing dates. Include additional time required for making corrections or revisions to submittals noted by Engineer and additional time for handling and reviewing submittals required by those corrections. Submittals shall be provided for all equipment provided for the project.

1.5 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

- A. Engineer's Digital Data Files: Electronic copies of digital data files (PDF) of the Contract Drawings will be provided by Engineer for Contractor's use in preparing submittals.
 - 1. Engineer will furnish Contractor one (1) set of digital data drawing files of the Contract Drawings for use in preparing Shop Drawings.
 - a. Engineer makes no representations as to the accuracy or completeness of digital data drawing files as they relate to the Contract Drawings.

- b. Contractor shall execute a data licensing agreement in a form acceptable to Owner and Engineer.
- c. Digital data drawing files (PDF) will be provided to the Contractor if required in writing and a waiver provided by the Engineer has been signed by the Contractor.
- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.
 - 1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
 - 2. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.
 - a. Engineer reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
- C. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Engineer's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
 - 1. Initial Review: Allow twenty (20) days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Engineer will advise Contractor when a submittal being processed must be delayed for coordination.
 - 2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
 - 3. Resubmittal Review: Allow twenty (20) days for review of each resubmittal.

D. Electronic Submittals

- 1. Summary
 - a. Shop drawing and product data submittals shall be transmitted to Engineer in electronic (PDF) format using Submittal Exchange, a website service designed specifically for transmitting submittals between construction team members.
 - b. The Contractor shall provide the name, email, and function of any and all team members that must be included in the Submittal Exchange workflow, prior to the submission of submittals.
 - c. Engineer will provide the Project Link for Submittal Exchange, to the Contractor for access to the project interface.
 - d. The intent of electronic submittals is to expedite the construction process by reducing paperwork, improving information flow, and decreasing turnaround time.
 - e. The electronic submittal process is not intended for color samples, color charts, or other physical material samples.

2. Procedure

- a. Submittal Preparation Contractor may use any or all of the following options:
 - 1) Subcontractors and Suppliers provide electronic (PDF) submittals to Contractor via the Submittal Exchange website.
 - 2) Subcontractors and Suppliers provide paper submittals to Contractor who electronically scans and converts to PDF format
 - 3) Subcontractors and Suppliers provide electronic (PDF) submittals to Contractor, and Contractor submits to Engineer via Submittal Exchange.

- b. Contractor shall review and apply an electronic stamp certifying that the submittal complies with the requirements of the Contract Documents including verification of manufacturer/product, dimensions and coordination of information with other parts of work, and any material compliance requirements, such as American Iron and Steel certifications.
- c. Contractor shall transmit each submittal to Engineer using the Submittal Exchange website, www.submitalexchange.com at the link provided by Engineer.
- d. Engineer review comments will be made available on the Submittal Exchange website for downloading. Contractor will receive email notice of completed review.
- e. Distribution of reviewed submittals to subcontractors and suppliers is the responsibility of the Contractor.
- f. Electronically submitted shop drawings shall follow the following format:
 - Filenames for the shop drawing submittals shall follow a "XXXXX.YYY-Z.Description" convention where XXXXX is the specification section number, YYY is the submittal number, -Z is the submittal number/version, and Description is a short description of what the submittal includes. Submittals shall be consecutively numbered in direct sequence of submittal. Resubmittals shall be consecutively numbered (-Z location) with the first submittal number with a "-0" and the first Resubmittal numbered with a "-R1"
 - 2) All files shall be delivered in PDF format with a minimum resolution of 300 dpi unless otherwise requested by Engineer. Scanned-in material shall be scanned in color and any markings by Contractor shall be made in RED ink. Pages shall be rotated to the appropriate position for easy reading on a computer monitor such that the majority of text is horizontal.
 - 3) Shop Drawings shall be updated as individual files. Files combined into a ZIP folder are not acceptable. All pages of one submittal should be contained in a single electronic file (PDF).
 - 4) Files shall be delivered without security features activated.
 - 5) The file shall open to a cover page containing, at a minimum the following information:
 - a) Contractor's stamp approving the information has been reviewed
 - b) Name, email, and telephone number of the individual who may be contacted for further information.
 - c) Project number
 - d) Submittal number
 - e) Submission Date, if resubmittal, all previous submission dates.
 - f) Index detailing contents and the total number of pages in the submittal
 - g) Number and title of appropriate Specification Section.
 - h) Drawing number and detail references, as appropriate.
 - i) Location(s) where product is to be installed, as appropriate.
 - i) Other necessary identification.
- g. Once a shop drawing has been marked "No Exceptions Taken" or "Make Corrections Noted" Contractor shall distribute to its foreman, superintendent, subcontractors, suppliers, and others as necessary.
- h. Engineer will distribute to Resident Project Representative and Owner.
- E. Paper Submittals: Paper Submittals are only allowed for items at Engineer's discretion. Rebar submittals shall be full size paper submittals.

- 1. Place a permanent label or title block on each submittal item for identification.
- 2. Indicate name of firm or entity that prepared each submittal on label or title block.
- 3. Provide a space approximately 6 inches by 8 inches on label or beside title block to record Contractor's review and approval markings and action taken by Engineer.
- 4. Include the following information for processing and recording action taken:
 - 1) Contractor's stamp approving the information has been reviewed
 - 2) Name, email, and telephone number of the individual who may be contacted for further information.
 - 3) Project number
 - 4) Submittal number
 - 5) Submission Date, if resubmittal, all previous submission dates.
 - 6) Index detailing contents and the total number of pages in the submittal
 - 7) Submittal number shall shall follow a "XXXXX.YYY-Z.Description" convention where XXXXX is the specification section number, YYY is the submittal number, .Z is the resubmittal number, and Description is a short description of what the submittal includes. Submittals shall be consecutively numbered in direct sequence of submittal. Resubmittals shall be consecutively numbered with the first submittal number with a "-0" and the first Resubmittal numbered with a "R1"
 - 8) Number and title of appropriate Specification Section.
 - 9) Drawing number and detail references, as appropriate.
 - 10) Location(s) where product is to be installed, as appropriate.
 - 11) Other necessary identification.
- 5. Additional Paper Copies: Unless additional copies are required for final submittal, and unless Engineer observes noncompliance with provisions in the Contract Documents, initial submittal may serve as final submittal.
- 6. One (1) Electronic Copy: Shall be submitted to Engineer upon being marked as "No Exceptions Taken" or "Make Corrections Noted".
- 7. Transmittal for Paper Submittals: At Engineer's Discretion, assemble each paper submittal individually and appropriately for transmittal and handling. Transmit each submittal using a transmittal form. Engineer will return without review submittals received from sources other than Contractor.
 - a. Transmittal Form for Paper Submittals: Use sample form provided at the end of this Specification section or provide locations on Contractor's form for the following information:
 - 1) Project name.
 - 2) Date.
 - 3) Destination (To:).
 - 4) Source (From:).
 - 5) Name and address of Engineer.
 - 6) Name of Contractor.
 - 7) Name of firm or entity that prepared submittal.
 - 8) Names of Subcontractor, manufacturer, and Supplier.
 - 9) Category and type of submittal.
 - 10) Submittal purpose and description.

- 11) Specification Section number and title.
- 12) Specification paragraph number or drawing designation and generic name for each of multiple items.
- 13) Drawing number and detail references, as appropriate.
- 14) Indication of full or partial submittal.
- 15) Transmittal number, numbered consecutively.
- 16) Submittal and transmittal distribution record.
- 17) Remarks.
- 18) Signature of transmitter.
- F. Options: Identify options requiring selection by Engineer.
- G. Deviations: Identify deviations from the Contract Documents on submittals.
- H. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.
 - 1. Note date and content of previous submittal.
 - 2. Note date and content of revision in label or title block and clearly indicate extent of revision.
 - 3. Resubmit submittals until they are marked with "No Exceptions Taken" or "Make Corrections Noted" notation from Engineer's action stamp.
- I. Distribution: Furnish copies of final submittals to manufacturers, Subcontractors, Suppliers, fabricators, installers, and others as necessary for performance of construction activities. Show distribution on transmittal forms.
- J. Use for Construction: Retain complete copies of submittals on Project Site. Access to the Submittal Exchange Site is adequate for all Electronic Submittals. Use only final action submittals that are marked with the "No Exceptions Taken" or "Make Corrections Noted".

PART 2 - PRODUCTS

2.1 SUBMITTAL PROCEDURES

- A. General Submittal Procedure Requirements
 - 1. Action Submittals: Submit in PDF format through Submittal Exchange. When physical hard copies are necessary, submit six (6) paper copies of each submittal unless otherwise indicated. Engineer will return three (3) copies.
 - 2. Informational Submittals: Submit via Submittal Exchange all Requests for Information (RFI). When physical paper copies are necessary, submit (2) paper copies of each submittal unless otherwise indicated. Engineer will not return copies.
 - 3. Submit one (1) copy of all submittals via email as PDF electronic files.
 - 4. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.

- a. Provide a digital signature with digital certificate on electronically submitted certificates and certifications where indicated.
- b. Provide a notarized statement on original paper copy certificates and certifications where indicated.
- B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.
 - 1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.
 - 2. Mark each copy of each submittal to show which products and options are applicable.
 - 3. Include the following information, as applicable:
 - a. Manufacturer's catalog cuts.
 - b. Manufacturer's product Specifications.
 - c. Standard color charts.
 - d. Statement of compliance with specified referenced standards.
 - e. Testing by recognized testing agency.
 - f. Application of testing agency labels and seals.
 - g. Notation of coordination requirements.
 - h. Availability and delivery time information.
- C. Shop Drawings/Submittals: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data. Submittals shall be prepared and submitted for all equipment provided on the project.
 - 1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as a minimum (Submittals shall also include all data specified in their respective individual specification sections):
 - A list of the applicable specification sections and the referencing sections and/or a. drawings used to prepare the submittal. The submittal shall be complete with addendum updates included, with each specification compliance marked to indicate requested deviations from specification requirements, if necessary. Check marks shall denote full compliance with a paragraph as a whole. If deviations from the specifications are indicated and, therefore requested by the Contractor, each deviation shall be underlined and denoted by a number in the margin to the right of the identified paragraph. The remaining portions of the paragraph not underlined will signify compliance on the part of the Contractor with the The submittal shall be accompanied by a detailed, written specifications. justification for each deviation. Failure to include a copy of the marked-up specification sections with justification(s) for any requested deviations to the specification requirements, with the submittal shall be sufficient cause for rejection of the entire submittal with no further consideration.
 - b. Identification of products. All data not pertaining to the specific project shall be deleted or marked out.
 - c. Schedules.
 - d. Compliance with specified standards.
 - e. Notation of coordination requirements.
 - f. Notation of dimensions established by field measurement.
 - g. Relationship and attachment to adjoining construction clearly indicated.

- h. Seal and signature of professional Engineer if specified.
- 2. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 inches by 11 inches, but no larger than 30 inches by 42 inches.
- 3. Submit Shop Drawings/Submittals in the following format:
 - a. Submit PDF electronic file via Submittal Exchange. Submit paper copies, as requested by Engineer.
- D. Test and Inspection Reports and Schedule of Tests and Inspections Submittals: Comply with requirements specified in Section 014000 Quality Requirements.
- E. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of Engineers and owners, and other information specified.
- F. Material Certificates: Submit written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.
- G. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.
- H. Field Test Reports: Submit written reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.

PART 3 - EXECUTION

3.1 CONTRACTOR'S REVIEW

- A. Action and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Engineer.
- B. Contractor's Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

3.2 ENGINEER'S ACTION

A. General: Engineer will not review submittals that do not bear Contractor's approval stamp and will return them without action.

- B. Owner Submittal Review: The Engineer will provide one (1) copy of each submittal to the Owner for their review and comments. Upon receiving comments, the Engineer will proceed with Item C.
- C. Action Submittals: Engineer will review each submittal, make marks to indicate corrections or revisions required, and return it. Engineer will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action.
- D. Informational Submittals: Engineer will review each submittal and will not return it, or will return it if it does not comply with requirements. Engineer will forward each submittal to appropriate party.
- E. Incomplete submittals are unacceptable, will be considered nonresponsive, and will be returned for resubmittal without review.
- F. Submittals not required by the Contract Documents may not be reviewed and may be discarded.

Submittal Transmittal Form attached

END OF SECTION 013300

Revised per Addendum #1 March 14, 2022

City of Ripley Contract #1 - Proposed Forcemain from Evans WWTP to Plaza Pump Station 020-01535 SUBMITTAL TRANSMITTAL Submittal No:1 Submittal Description: Spec Section or Drawing Number: OWNER: Routing Sent Received Contractor/CM CM/Engineer PROJECT: Engineer/CM CONTRACTOR: CM/Contractor ☐ Under separate cover via ☐ Attached We are sending you ☐ Product data for information only ☐ Submittals for review and comment Remarks: Review Section Review Reviewer comments Description initials attached Item Copies Reviewer Action= NET = No exceptions taken; MCN = Make corrections noted; R&R = Revise and resubmit; R = Rejected Attach additional sheets if necessary. Contractor Certify either A or B: We have verified that the material or equipment contained in this submittal meets all the requirements, including coordination with all related Work, specified (no exceptions). □ B. We have verified that the material or equipment contained in this submittal meets all the requirements specified except for the attached deviations. Deviation No. Certified by: ___ Contractor's Signature

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