

**PRESTON COUNTY BOARD OF EDUCATION
KINGWOOD, WEST VIRGINIA
PRESTON HIGH SCHOOL
HVAC UPGRADES**

ADDENDUM #1

**March 22, 2021
THRASHER PROJECT #101-060-10138**

TO WHOM IT MAY CONCERN:

A Pre-Bid Conference was held on March 19, 2021 at 10:00am on the above-referenced project, a copy of the sign in sheet is included in this Addendum. The following are clarifications and responses to questions posed by contractors for the above reference project.

A. GENERAL

1. See attached Pre-Bid Sign-In Sheet and Q&A's below.

B. SPECIFICATIONS

Not Applicable.

C. DRAWINGS

Not Applicable.

D. QUESTIONS AND RESPONSES

QUESTION #1: What is the time frame for construction?

RESPONSE: Construction time is listed as 120 days; from Notice to Commence to Substantial Completion, with 30 days additional to Final Completion. The goal is to get the successful low bidder under contract quickly so we can complete the submittal process and get materials ordered. The Contractor should be able to get started with work in the field on May 28th. The goal is to finish as much as possible during the summer months when the kids are out of school.

QUESTION #2: Will the Contractor be responsible for moving the furnishings in each classroom?

RESPONSE: No. Preston County Schools personnel will move the desks, chairs, etc. to the side in each classroom. Contractor will be responsible for cleaning up dust and debris resulting from construction activities.

QUESTION #3: What vendors are allowed for control system?

RESPONSE: Casto Technical. They have done the existing controls.

QUESTION #4: Is the TAB required as part of this contract or separate?

RESPONSE: Testing and Balancing will be done independently of this Contract. The Contractor will need to coordinate the completion and start-up of new systems with the Owner's TAB agency. Adjustments recommended by the TAB report to achieve compliance with the design requirements shall be performed by the Contractor.

QUESTION #5: There is mention of a two year warranty and then another subsequent warranty. Need a clarification.

RESPONSE: Provide one year standard warranty unless spec calls for additional for specific components.

QUESTION #6: Is the maintenance program listed only for the equipment installed under this contract?

RESPONSE: Maintenance is only for equipment installed under this Contract.

QUESTION #7: Can a clarification be provided for Contractor Staging and entry way.

RESPONSE: This will need to be coordinated between Preston County Schools and the Contractor. For bidding purposes see the supplemental information attached to this Addendum.

E. CLARIFICATIONS

1. See attached Google Earth image that indicates the proposed Contractor Staging / Storage area and the approximate location of entrances to the upper and lower floors nearest the typical classrooms. This is for bidding purposes only and may vary.

If you have any questions, please feel free to contact me at kqblackwood@thethrashergroup.com. As a reminder, bids will be received until 11:00 am on March 31, 2021 at Preston County Schools BOE Offices in Kingwood, WV. Good luck to everyone and thank you for your interest in the project.

Sincerely,

THE THRASHER GROUP, INC.



Kenton Blackwood
Project Manager

**PRESTON COUNTY BOARD OF EDUCATION
KINGWOOD, WEST VIRGINIA
PRESTON HIGH SCHOOL
HVAC UPGRADES
THRASHER PROJECT # 060-10138**

**PRE-BID CONFERENCE
FRIDAY, MARCH 19, 2021 @ 10:00 am**

PLEASE PRINT

Name	Representing	Phone #	Email Address
<u>KENTON BLACKWOOD</u>	<u>THRASHER</u>	<u>304-624-4108</u>	<u>kblackwood@thethrashergrp.com</u>
<u>GARY FRIEND</u>	<u>MANHEIM CORP</u>	<u>412-306-0534</u>	<u>b.scott@manheimcorp.com</u>
<u>TAVIS DIETRICH</u>	<u>RUTHRAUFF SERVICE</u>	<u>412-522-3800</u>	<u>T.Dietz@ruthrauff.com</u>
<u>DAVE GUTHRIE</u>	<u>RUTHRAUFF SER</u>	<u>412-812-1341</u>	<u>Dguthrie@ruthrauff.com</u>
<u>JOSE MORENO</u>	<u>CASTO TECH</u>	<u>304-545-3522</u>	<u>jmoreno@castotech.com</u>
<u>JIM HAMRICK</u>	<u>W.R. DRAKE</u>	<u>304-624-7155</u>	<u>Jim.W.DRAKE@WRDRAKE.COM</u>
<u>PARNICK CLELLAND</u>	<u>W.R. DRAKE</u>	<u>304-624-7155</u>	<u>WR.DRAKE@WRDRAKE.COM</u>
<u>BRYAN HILLING</u>	<u>RUTHRAUFF</u>	<u>412-812-6976</u>	<u>B.Hilling@ruthrauff.com</u>
<u>BRYAN TOTTEN</u>	<u>MASTER SERVICE</u>	<u>304-636-8170</u>	<u>BRYAN@MASTERSERVICECORP.COM</u>
<u>JOE TRASKER</u>	<u>HRANES</u>	<u>724-437-2011</u>	<u>Joseph@hranes.com</u>
<u>PAUL BEITZEL</u>	<u>HARBEL</u>	<u>301-729-8303</u>	<u>asterner@thebeltgroup.com</u>
<u>SHELBY MEAN</u>	<u>ADI</u>	<u>304-581-6167</u>	<u>Shelby@adi.wv.com</u>
<u>JACOB MARKER</u>	<u>R.H. LAPP</u>	<u>301-724-6650</u>	<u>jmarker@rh.lapp.com</u>
<u>ROBERT HIXON</u>	<u>G.R. SMALLY</u>	<u>724-437-1927</u>	<u>b.hixon@grsmally.com</u>
<u>COREY STRIMMER</u>	<u>In-State Roofing & Sheet Metal</u>	<u>304-328-5244</u>	<u>cstrimmer@in-state-service.com</u>

**PRESTON COUNTY BOARD OF EDUCATION
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HVAC UPGRADES**

MANDATORY PRE-BID CONFERENCE AGENDA

PROJECT LOCATION: Kingwood, WV
ARCHITECTS PROJECT #: 060-10138
DATE OF CONFERENCE: March 19, 2021
CONFERENCE LOCATION: Preston Co Schools BOE Offices

I. Introductions

Kenton Blackwood (The Thrasher Group, Inc.) – kblackwood@thethrashergroup.com
Matt Murray – Asst. Maintenance Supervisor / Preston Co Schools

II. General Project Description

- Removal and replacement of existing HVAC equipment and associated controls, limited
- removal and replacement of existing ceiling systems. and other Work indicated in the Contract Documents. Bids will be for a single LUMP SUM BID.

III. Bidding Information

a. General

- Bids are due on **March 31, 2021 @ 11:00 am** at Preston County Board of Education, Kingwood, WV. Bids will be opened and read publicly in the BOE Conference Room.
- Substantial Completion: 120 consecutive calendar days after Notice to Commence.
- Final Completion: 30 Calendar Days Thereafter
- Liquidated Damages are set at **\$750/Per Day**.
- Plans and specs are available upon request, cost for hard copy of specs/plans is \$100.
- Electronic sets may be obtained from QuestCDN.com for \$30.00.

b. Bid Opening Requirements

- Bidders shall review and comply with ALL requirements indicated in the front end of the Project Manual. Some SBA requirements were updated in January and may have changed. See the Supplemental Instructions to Bidders for additional bidding and post bid requirements.
- In addition to the SBA Forms required, there are several WV Purchasing forms and WV Division of Labor weekly Certified Payroll form required as part of the bid package. For the latest forms, please see the “Resources” and Bid Information” section of SBA’s website.
- Prior to the submission of their bid, Prime Contractor’s shall require a Scope of Work letter from each Subcontractor that identifies the work being included and NOT included in the quotation. This should give each party an opportunity to ensure that all items are included in the final bid. Note: The SBA does not allow a Contractor to switch Subcontractors, or Suppliers, or alter a bid as a result of miscommunication between the Prime Contractor and Subcontractor or Supplier furnishing the quote.

c. Bidding Information

- Bids shall be submitted using the 3 envelope system;
 - “Envelope #1” shall be sealed and include the Bid Bond, SBA Addenda Acknowledgement & Bid Certification (SBA Form 402), and SBA List of Major Subcontractors (SBA Form 403-A) fully completed and signed.
 - “Envelope #2 Bid Form” shall be sealed and include the completed and signed Bid Form.
- Envelopes #1 & #2 shall be sealed in an opaque envelope addressed to Preston County Schools, and shall be identified with the project name; “Preston High School HVAC Upgrades”, the bidder’s name and address, and “Sealed Bid Enclosed”.

Failure to provide any of the required documentation will result in disqualification of the bid being submitted. Should the bid be disqualified under this provision the Bid Bond will be returned to the bidder.

d. Post Bid Requirements

- Complete List of Subcontractors & Major Equipment / Material Suppliers (SBA Form 403-B) shall be submitted to the SBA, Owner and Architect within 24 hours after the completion of the bid opening.
- Contractor Qualification Statement (SBA Form 405) shall be submitted by the Contractor and all Subcontractors to the SBA, Owner and Architect for review withing 72 hours after completion of the bid opening.

e. **Method of Award** – Award will be made off of total base bid.

IV. B & O Taxes – Not applicable.

V. Building Permit – Not applicable.

VI. Addressing Questions

- All questions that wish to be answered via addendum must be submitted in writing to Architect, our contact information is above. Any questions not submitted in writing will not be addressed via addenda and are at the risk of the Contractor to include in the bid pricing.

VII. Addendum

- We will issue addendum #1 early next week with a copy of today's sign in sheet. Any questions that are submitted after today's meeting will be addressed in addendum #2. We ask that all final questions to be addressed by addendum be submitted by **4 PM** on March 24, so that we may prepare answers for the final addendum.
- All questions need sent to Kenton Blackwood – kqblackwood@thethrashergroup.com and Lori Providenti – lprovidenti@thethrashergroup.com

VIII. Owner Comments

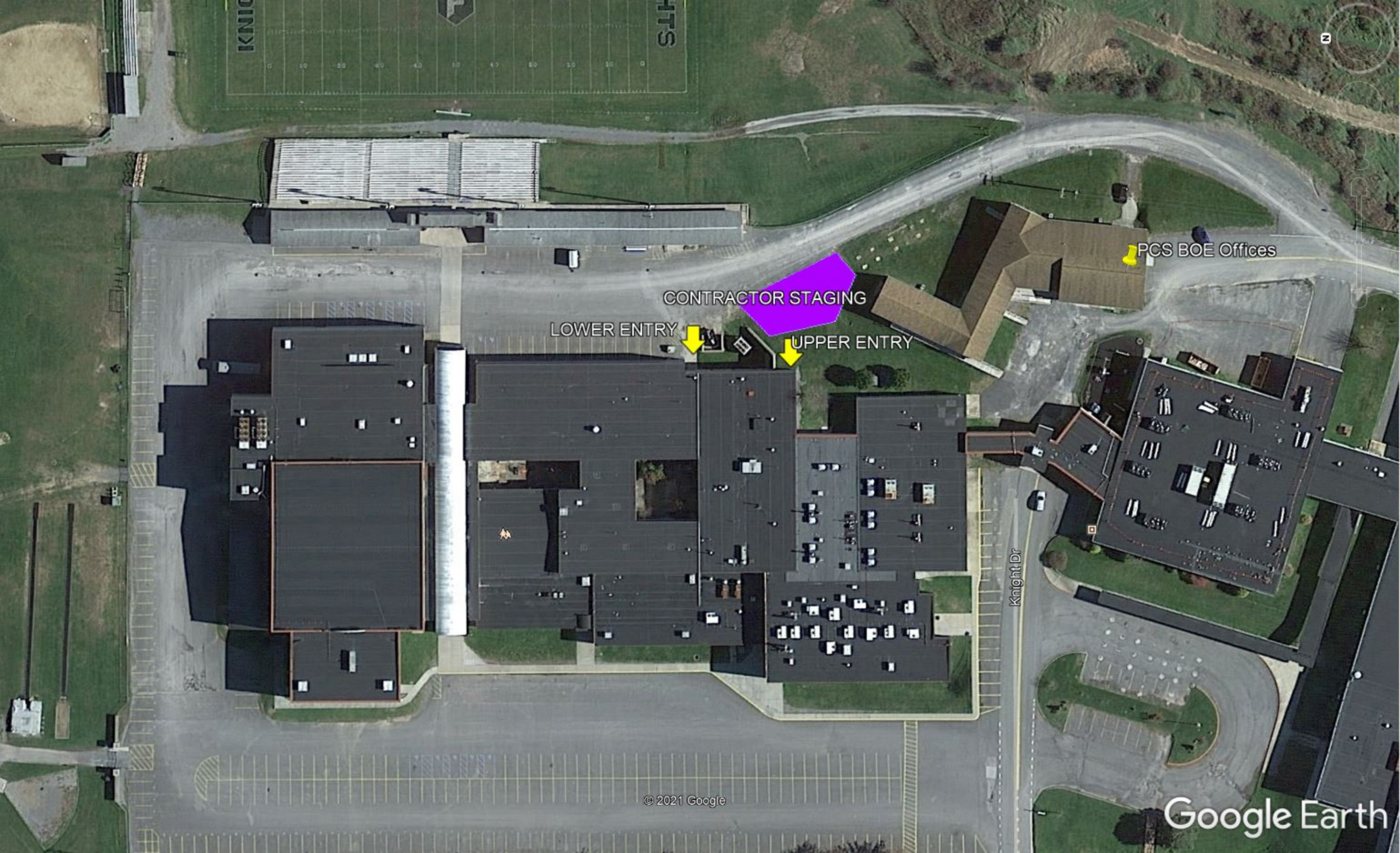
- Last day of school is May 27, 2021 and although it yet TBD, the first day of the next school year is around mid-August.

IX. Question and Answer Session

- See Q&A's as part of the Addendum No. 1 Form.

X. Site Visit

- Following the Pre-Bid meeting the attendees were guided thru the school to the see some typical classrooms and the Art classroom, the head to the control system, and the boiler pump location in the main mechanical room.



KNIGHTS

CONTRACTOR STAGING

LOWER ENTRY

UPPER ENTRY

PCS BOE Offices

Knight Dr