

**UPSHUR COUNTY DEVELOPMENT AUTHORITY
UPSHUR COUNTY, WEST VIRGINIA**

FIRST FLOOR - LAW OFFICE FIT-OUT

ADDENDUM #1

March 17, 2021

THRASHER PROJECT #060-10200

TO WHOM IT MAY CONCERN:

A Pre-Bid Conference was held on Tuesday, March 16, 2021 at 10:00 am on the above-referenced project, a copy of the sign in sheet is included in this Addendum. The following are clarifications and responses to questions posed by contractors for the above reference project.

A. GENERAL

1. **THE BID FORM HAS BEEN REVISED. YOU MUST USE THE REVISED BID FORM WHEN PREPARING YOUR BID PACKAGE FOR THIS PROJECT.**
2. Project bids are due March 30, 2021 at The Thrasher Group, Inc. Office at 600 White Oaks Blvd. by 1:00pm. The Bids will be read aloud immediately following via digital stream using the following:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 304-935-0841,,470068282#](#) United States, Charleston

Phone Conference ID: 470 068 282#

3. Final questions to be addressed by addendum must be submitted by Close of Business on March 23, 2021.
4. The Upshur County Development Authority Building will remain in operation for the duration of the construction contract. There will be no restrictions on work hours for the first floor fitout of the project. However, cooperation and consideration by the Contractor and workmen on site will be required. The contractor shall schedule and coordinate work activities with the owner.

5. The contractor is responsible for protecting finishes on the second-floor level over the duration of construction and coordination between levels.
6. The contractor is responsible for providing their own toilet facilities on site; contractors are not permitted to use UCDA Restroom facilities.
7. Parking is not allowed on site by the contractors. Contractors may park in the parking lot at the end of Spring Street or diagonally across Spring Street in the City Parking Lot.
8. There is no performance and payment bond required for this project. A bid bond is required for this project.
9. Contractor is to coordinate the required B&O Taxes and other associated permits and fees with the City of Buckhannon.
10. Fire alarm system was installed by: NewTech Systems, Inc. / 420 16th Street / Dunbar, WV25064 / 304-766-0000
Sprinkler System was installed by: VFP Fire Systems / 525 19th Street W / Huntington, WV 25704 / 304-522-1390
Contractors need to coordinate with the building fire alarm and sprinkler system.
11. Existing access control system was installed by: NewTech Systems, Inc. / 420 16th Street / Dunbar, WV25064 / 304-766-0000
All doors requiring card readers shall match Owner's existing system: Salto Wireless Door Access Control. Contact Ken Costello / SVC Marketing / 304-288-8814 / ken@svcmarketinginc.com
12. Construction is to commence on the First Floor Fitout on Monday April 5, 2021. Substantial completion is set for August 1, 2021. Final completion is set for August 15, 2021.

B. SPECIFICATIONS - NONE

C. DRAWINGS - NONE

D. QUESTIONS AND RESPONSES - NONE

E. CLARIFICATIONS - NONE

Sincerely,

THE THRASHER GROUP, INC.



Philip Freeman
Architect





COMPLEX PROJECTS
REQUIRE RESOLVE
THRASHER'S GOT IT

**Upshur County Development Authority
Innovation Center First Floor Fitout Pre-Bid | March 16, 2021 | 10:00am
Thrasher Project Number 060-10200**

Attendees:

1. Ashley Lyons - The Thrasher Group – alyons@thethrashergroup.com
2. Jim Decker - The Thrasher Group
3. Robert Hinton – Upshur County Development Authority
4. Shane Whitehair – Region VII
5. Karl & Erika Kolenich – Klie Law Offices, PLLC
6. Tabbi Zimmerman - Wolf Creek Contracting - tzimmer@wolfcreekcontractors.com
7. Michael Jones - Danhill Construction Company - michael.jones@danhillconstruction.com
8. John Conrad Sr. - Flint Construction Company, Inc. - johnsr@flintconstructionco.com
9. Mark Eli - Huffman Corp. - huffmancorp@aol.com
10. Christopher Kinder - Start to Finish Construction - ckind.s2fcon@yahoo.com
11. Mike Demoss - Commercial Builders - mike@commercialbuilderswv.com
12. Sheldon Raber - LR Builds, Inc. - sraber@lrbuildswv.com
13. Sam Proctor - Veritas Contracting, LLC - sproctor@veritaswv.com
14. Blake Stevens - G&G Builders, Inc. - bstevens@gandgbuilders.com
15. Rick Poling - Daycon Inc. - rick.poling@dayconinc.com
16. Kaya Lee - Master Service Corporation - Kaya@MasterServiceCorp.com

ADDENDUM NO. 1 BID

Proposal of _____
(hereinafter called "BIDDER"), organized and existing under the laws of the State of _____
doing business as _____

_____*

To Upshur County Development Authority (hereinafter called "OWNER").

In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all WORK for the First Floor – Law Office Fit-out – Upshur Innovation Center in strict accordance with the CONTRACT DOCUMENTS, within the time set forth therein, and at the prices stated below.

By submission of this BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract on or before a date to be specified in the NOTICE TO PROCEED and to fully complete the PROJECT by August 1, 2021 and final completion by August 15, 2021. BIDDER further agrees to pay as liquidated damages, the sum of \$750.00 for each consecutive calendar day thereafter as provided in Section 15 of the General Conditions.

BIDDER acknowledges receipt of the following ADDENDUM:

* Insert “a corporation”, “a partnership”, or “an individual” as applicable.

BIDDER agrees to perform all the work described in the CONTRACT DOCUMENTS for the following lump sum:

UPSHUR COUNTY DEVELOPMENT AUTHORITY
UPSHUR COUNTY, WEST VIRGINIA
FOR THE
FIRST FLOOR – LAW OFFICE FIT-OUT
UPSHUR COUNTY INNOVATION CENTER
Thrasher Project #060-10200

BID SCHEDULE

BASE BID:

Provide all labor, materials, equipment, fees, bonds, insurance and taxes to perform the work as detailed in the plans and specifications and addenda.

_____ Dollars (\$ _____)
(Amounts are to be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.)

METHOD OF AWARD

If at the time this contract is to be awarded, the lowest total base bid submitted by a qualified, responsive, responsible Bidder does not exceed the amount of funds then estimated by the Owner, as available to finance the contract, the construction contract will be awarded. If such bids exceeds such amount, the owner may reject all bids.

Owner reserves the right to reject any or all Bids, including without limitation, nonconforming, nonresponsive, unbalanced, or conditional Bids.

SUBMITTED this _____ day of _____, 20 _____

By _____ (SEAL)
(Company Name)

Doing business as _____

Business address: _____

Phone No. _____

WV Contractor's License No. _____

Authorized Signature _____