

**URBAN MISSION  
STEUBENVILLE, OHIO**

**URBAN MISSION  
HOMELESS SHELTER ROOF REPLACEMENT  
STEUBENVILLE, OHIO  
THRASHER PROJECT #060-10174**

**ADDENDUM #1  
November 03, 2020**

Prospective Bidders:

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated October 15, 2020. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

A non-mandatory Pre-Bid Conference was held at the project site located in Steubenville, Ohio, on November 03, 2020 at 10:00am., L.P.T. The Attendance List is attached to this Addendum.

**GENERAL:**

1. The Pre-Bid Sign-In Sheet and Agenda are included with this Addendum.
2. All questions to be addressed by addendum must be submitted via email by 4:00 p.m. on Friday November 06, 2020. Please submit questions to the following:  
[lprovidenti@thethrashergroup.com](mailto:lprovidenti@thethrashergroup.com);  
[jlyons@thethrashergroup.com](mailto:jlyons@thethrashergroup.com).
3. Contractors are responsible for reviewing the entire set of documents.
4. Questions received directly from subcontractors will not be accepted or addressed via addendum. Subcontractors must have one of the General Contractors submit questions on their behalf.
5. Bids will only be accepted for the full scope of work.
6. This project is tax exempt.
7. The project is prevailing wage.
8. There is a building permit required for the project by the City of Steubenville. Contractors are to confirm the cost of the permit.
9. If bidders aren't already City registered, they must register with the City Building Inspection Department. The fee for annual registration is \$75.00 for contractors doing

commercial jobs up to \$100,000 in cost and \$100.00 for commercial jobs over \$100,000 in cost.

**CHANGES TO SPECIFICATIONS:**

1. **None**

**CHANGES TO DRAWINGS:**

1. **None**

Sincerely,

THE THRASHER GROUP, INC.



Josh Lyons  
*Architect*



**URBAN MISSION  
STEUBENVILLE, OHIO  
PROPOSED  
URBAN MISSION HOMELESS SHELTER ROOF REPLACEMENT  
THRASHER PROJECT #101-060-10174**

**PRE-BID CONFERENCE AGENDA**

**PROJECT LOCATION:** Steubenville, Ohio

**ARCHITECTS PROJECT #:** 060-10174

**DATE OF CONFERENCE:** November 03, 2020 at 10:00 am.

**CONFERENCE LOCATION:** Urban Mission Homeless Shelter 142 N. 6<sup>th</sup> St  
Steubenville, OH 43952

**Introductions**

-Josh Lyons (The Thrasher Group, Inc.)

Owner Introductions

Terrence Rainbow – Urban Mission

Chris Petrossi – City of Steubenville

**I. General Project Description**

The Work of Project is defined by the Contract Documents and consists of the following:  
The approximate quantities of Work to be Bid upon is as described as follows:

The work generally consists of full replacement of the existing roofing system as described in the construction documents. Removal of the existing roofing system down to deck and replacement with new insulation and single-ply membrane system, and new edge metal and roof drainage systems shall be required. Additionally, an allowance for masonry repairs is being provided.

**II. Bidding Information**

**a. General**

- Substantial Completion: Twenty (20) working days following Notice to Proceed.
- Final Completion: 14 Calendar Days Thereafter

- Bids are due on **November 12, 2020 @ 10:00 am** at the Mission Offices: 311 N. 6<sup>th</sup> St, Steubenville, OH 43952. Bids will be opened and read publicly.
- Liquidated Damages are set at **\$500/Per Day**.
- Electronic sets of Bidding Documents may be obtained from QuestCDN.com for \$15.00 per set via the following link:  
[https://qap.questcdn.com/qap/projects/prj\\_browse/ipp\\_browse\\_grid.html?projType=all&provider=5828748&group=5828748](https://qap.questcdn.com/qap/projects/prj_browse/ipp_browse_grid.html?projType=all&provider=5828748&group=5828748).

**b. Bid Opening Requirements** (Pay attention to full list)

**c. Bidding Information**

- A two envelope system will be used.
- Envelope No. 1 must have the following information presented on the front:  
Name and address of Bidder  
Bid on Point Pleasant River Museum  
Received by City of Point Pleasant
- Envelope No. 2 labeled “Bid Proposal” shall also be placed inside of Envelope #1.
- Envelope No. 1 will be opened first and the Bid Opening Requirement items checked for compliance as outlined on the Bid Opening Checklist on page BOR - 1 of these contract documents. If such documents are found to be in order, Envelope No. 2 “Bid Proposal”, will then be opened and will be publicly read aloud. If the documents required to be contained in Envelope No. 1 are not in order, Envelope No. 2 “Bid Proposal” will not be opened and the Bid will be considered non-responsive and will be returned to the Bidder.
- A Bidder may not withdraw his Bid for a period of sixty (60) days after the date set for the opening of Bids.
- Bids shall be accompanied by a Bid Bond jointly payable to the City of Steubenville and the Urban Mission, for an amount equal to five percent (5%) of the base Bid.
- Bidders must hold a current contractor’s license on the date of Bid Opening.
- Bids received after the scheduled closing time for the reception of Bids will be returned unopened to the Bidders.
- Owner reserves the right to reject any and all Bids.
- Method of Award – Award will be made off of total base bid plus any combination of alternates that provides the best value to the Owner.

**III. B & O Taxes** – None

**IV. Building Permit** – Required.

**V. Addressing Questions**

- All questions that wish to be answered via addendum must be submitted in writing to architect/ engineer, our contact information is above. Any questions not submitted in writing will not be addressed via addendums and are at the risk of the contractor to include in the bid pricing.

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**VI. Addendum**

- After today's pre-bid meeting we will issue addendum #1 with a copy of today's sign in sheet. Any questions that are submitted after today's meeting will be addressed in addendum #2. We ask that all final questions to be addressed by addendum be submitted by **4 PM on November 6<sup>th</sup>**, so that we may finalize and format to be sent out.
- All questions need sent to Josh Lyons and Lori Providenti –
- [jlyons@thetrashergroup.com](mailto:jlyons@thetrashergroup.com)
- [lprovidenti@thetrashergroup.com](mailto:lprovidenti@thetrashergroup.com)

# Attendance

Mark Speers	N.F. Mansuetto + Sons, Inc.
John AGAR	Angeline Stone + marble
Len Toplej	Tennis Roofing Inc
Bill Storm	Kirkowitz Roofing & Sheet Metal
JOSH LYONS	THRASHER
DAN LONG	Willoughby Supply <a href="mailto:dlong@willoughby supply.com">dlong@willoughby supply.com</a>



**Kevin Bailey**

**Buckeye Mechanical Contracting**

[kbailey@buckeyemechanicalcontracting.com](mailto:kbailey@buckeyemechanicalcontracting.com)

Christie Petross

City of Steubenville