

**TOWN OF ELIZABETH
WIRT COUNTY, WEST VIRGINIA**

CONTRACT NO. 3 – RADIO READ WATER METERS (VENDOR BID)

APRIL 15, 2020

ADDENDUM NO. 1

To whom it may concern:

A. BOILER PLATE

1. The Bid Opening time has been moved to April 30, 2020 at 2:00 p.m.
2. Bids will be received by The Thrasher Group, Inc. located at 300 Association Drive, Charleston, WV 25311. Bids shall be mailed or hand delivered by April 30, 2020 at 2:00 p.m. Social distancing guidelines will be followed. Conference call information is as follows: Call-in Number: 304-848-6940; Conference Number: 1439089, and Go-To Meeting at the following address <https://global.gotomeeting.com/join/813817957>.

B. SPECIFICATIONS

1. NOT APPLICABLE

C. DRAWINGS

1. NOT APPLICABLE

D. QUESTIONS AND CLARIFICATIONS

The following are clarifications and responses to questions posed by Contractors and suppliers regarding the above referenced project.

1. **Question:**

Can printer ink be used on the bid form or does it need to be handwritten?

Answer:

Yes, you can run it through a printer.

2. **Question:**

Can we get phone number and contact information for Jesse Alden?

Answer:

Yes. Jesse Alden's cell phone number is 304-476-8488 and email address is jalden@thethrashergroup.com. The office phone is 304-343-7601.

3. **Question:**

How many of the Town's existing water meters are Master Meters?

Answer:

The Town of Elizabeth currently has approximately 100 Master Meters installed within their existing system.

4. **Question:**

What is the general age of the meters that will be kept?

Answer:

The existing Master Meter's are approximately 5-7 years old.

E. GENERAL

1. Pre-Bid Meeting Minutes and Sign-In Sheets from the Pre-Bid Conference are included with the Addendum No. 1.
2. Last day for receiving Contractor questions will be COB, Wednesday, April 22, 2020.
3. Davis Bacon Wage Rates do NOT apply to this project.
4. DBE Requirements DO apply to this project.
5. American Iron and Steel (AIS) requirements DO apply to this project.
6. B&O Taxes are NOT required for this project.
7. A Wirt County Building permit is NOT required for this project.
8. The Engineer's cost estimate for this project is \$250,000.00.
9. Bidders are hereby notified to acknowledge receipt of all addenda in space provided on the Bid Form.

If you have any questions or need any other information please do not hesitate to contact me.

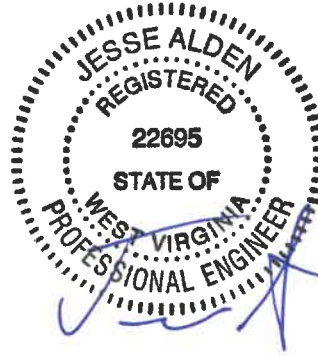
Sincerely,

THE THRASHER GROUP, INC.



JESSE ALDEN, PE.
Project Manager

Enclosures



4-15-2020

**TOWN OF ELIZABETH
200 BEVERLY STREET
ELIZABETH, WV 26143**

**CONTRACT #1 – MUNDAY ROAD, FISH HATCHERY ROAD AND ENTERPRISE
ROAD WATERLINE EXTENSION
CONTRACT #2 – CRESTON AREA WATERLINE EXTENSION
CONTRACT #3 – RADIO READ WATER METERS (VENDOR BID)**

**THE THRASHER GROUP, INC.
CHARLESTON, WV 25311
Telephone # (304) 343-7601
Fax # (304) 343-7604**

**PRE-BID CONFERENCE AGENDA
MINUTES**

APRIL 14, 2020

PROJECT LOCATION: Wirt County, West Virginia

ENGINEER'S PROJECT #: 101-010-0808

DATE OF CONFERENCE: April 14, 2020 at 10:00 AM

CONFERENCE LOCATION: Go-To Meeting Conference Call
<https://global.gotomeeting.com/join/813817957>
Call-in Number: 304-848-6940
Conference Number: 1439089

PRE-BID AGENDA

- I. **Introductions – Town of Elizabeth: Bobbi Moore (Mayor), Doug Hill, Brenda Evans (Town Secretary), Dale Clark (water system operator).**

- II. **General Project Description**
 - a. **Contract #1 – Munday Road, Fish Hatchery Road and Enterprise Road Waterline Extension - The project consists of the following:**
 - i. **Installation of approximately 32,000 linear feet of 6” waterline, 73 meter pit installations and a proposed booster station.**

 - b. **Contract #2 – Creston Area Waterline Extension – The project consists of the following:**
 - i. **Installation of approximately 24,000 linear feet of 6” waterline, 2,100 linear feet of 2” waterline and 80 meter pit installations.**

 - c. **Contract #3 – Radio Read Water Meters (Vendor Bid) - The project consists of the following:**
 - i. **Furnishing and delivering 950 radio read water meters with meter reading software, setup and training.**

- III. **General Bidding Information**
 - a. **General**
 - i. **All three contracts**
 1. **Bid opening will be on April 30, 2020**
 2. **Time - 10:00 AM**
 3. **Location: (Same Location as Pre-Bid) Bids will be mailed or hand delivered to Thrasher Group, Inc. office; 300 Association Drive, Charleston, WV 25311.**

 - ii. **Two Envelope System – All BOR (blue) in 1st envelope, and BID Form (Yellow) in other.**
 1. **Envelope 1**
 - a. **Name & address of Bidder**
 - b. **Bid for Contract # with name**
 - c. **Project Owner name – Town of Elizabeth**

2. Envelope 2

- a. Placed in Envelope 1**
- b. Labeled “Bid Proposal”**

iii. Contract Time

- a. Contract #1 – Munday Road, Fish Hatchery Road and Enterprise Road Waterline Extension**
 - i. Substantial Completion - 300 days**
 - ii. Final Completion - 330 days**
 - iii. Liquidated Damages - \$1,000/day**
- b. Contract #2 – Creston Area Waterline Extension**
 - i. Substantial Completion - 300 days**
 - ii. Final Completion - 330 days**
 - iii. Liquidated Damages - \$1,000/day**
- c. Contract #3 – Radio Read Water Meters (Vendor Bid)**
 - i. Substantial Completion - 90 days**
 - ii. Final Completion - 120 days**
 - iii. Liquidated Damages - \$1,000/day**

b. Bid Opening Requirements - Blue Pages – Labeled BOR

- i. Submitted on Time**
- ii. Bid Bond – 5% total Bid (ORIGINAL)**
- iii. Certification of receipt of all addenda to Plans and Specifications**
- iv. MBE/WBE Utilization Requirements**
- v. Equal Employment Opportunity**
- vi. Compliance Statement/Notice to Prospective Subcontractors (Non-Segregated Facilities)**
- vii. West Virginia Code §21-1D-5 Drug Free Workplace Conformance Affidavit**
- viii. Federal Wage Rate Certification**
- ix. American Iron and Steel Requirement**
- x. Copy of Current Contractor’s License**

c. Bid Form - Yellow Pages – Section 410

**i. Contract #1 - Munday Road, Fish Hatchery Road and Enterprise
Road Waterline Extension**

1. 27 Unit Price Base Bid Items

ii. Contract #2 – Creston Area Waterline Extension

1. 22 Unit Price Base Bid Items

iii. Contract #3 – Radio Read Water Meters (Vendor Bid)

1. 1 Lump Sum Bid Item

d. Method of Award – Lowest Responsive Responsible Bidder – Base Bids.

**Notice to Proceed will be issued within 90 days after the Effective Date of the
Contract per the General Conditions (EJCDC C-700).**

IV. Details of Project

**a. Construction Sequence of Events – As Described in the Summary Section
011000 for each contract.**

**b. Material and Equipment - As Described in the Plans/Specs. “Or Equal” items
will be reviewed during the submittal process as described in Section 012500
“Substitution Procedures” and 013300 “Submittal Requirements”.**

c. Other Miscellaneous Items

i. Project Estimates:

ii. Contract #1 – \$1,000,000

iii. Contract #2 – \$950,000

iv. Contract #3 – \$250,000

V. Permits

- a. **WVDEP – Construction Stormwater Permit, WVDEP 401 Water Crossing Permit and WVDOH ROW Permit.**

VI. B & O Taxes/Building Permits

- a. **B&O Taxes DO NOT apply to this Project. There are no Building Permits required for Contracts #2 & #3. Contract #1 will require a Wirt Co. Building Permit.**

VII. Office Trailer and Equipment and Storage Area

- a. **Locations for the Office Trailer, Equipment and Storage Area must be coordinated with the Engineer and Owner. The area shall be included in the Pre-Construction Videos – must be set up prior to 1st pay. Will include bathroom, phone, internet, fax, etc.**

VIII. Addressing Questions

- a. **All in Writing – Fax Only 304-343-7604 Attn: Jesse Alden – Reference Town of Elizabeth – Contract #, Please Reference Sheet # and Spec Section for all questions.**

IX. Addendum

- a. **Last Day for Questions will be COB Wednesday, April 22, 2020 – Addendum will be overnighted to all planholders on Friday, April 24, 2020.**

X. Funding Agencies – **This project is funded by the WV Bureau for Public Health through the DWTRF program and the WVIJDC. Davis Bacon Wage Rates DO Apply to both contracts. Final Wage Rates will be included in the Addendum.**

XI. Bureau for Public Health

- XII. WVIJDC
- XIII. MOVRC
- XIV. WVDOH
- XV. Owner – Town of Elizabeth
- XVI. Question and Answer Session

TOWN OF ELIZABETH
WIRT COUNTY, WEST VIRGINIA

CONTRACT NO. 1 - MUNDAY ROAD, FISH HATCHERY ROAD AND ENTERPRISE ROAD WATERLINE EXTENSION
CONTRACT NO. 2 - CRESTON AREA WATERLINE EXTENSION
CONTRACT NO. 3 - RADIO READ WATER METERS (VENDOR BID)

PRE-BID CONFERENCE
10:00 AM
April 14, 2020

NAME	REPRESENTING	E-MAIL ADDRESS/PHONE/FAX	CONTRACTS BIDDING
Jesse Alden	Thrasher		
Ashley Conley	Thrasher		
Bobbi Moore	Town of Elizabeth		
Dale Clark	Town of Elizabeth		
Doug Hill	Town of Elizabeth		
Chris Thomas	WV Bureau for Public Health		
Bernie Dunlap	Stonegate Construction		
Wellington Sutton	Entegra Energy Solutions		
Chad Cobun	Entegra Energy Solutions		
Rob Lafan	FAMCO		
Tim Saltis	H+S Controls		
Bob Tucker	L&T Construction Services		
David Weber	D.V. Weber Construction		
Mike Enyart	Menji Group		

NAME	REPRESENTING	E-MAIL ADDRESS/PHONE/FAX	CONTRACTS BIDDING
Jim Hermon	Menji Group		
Bruce Carson	National Road Utility Supply		
Alex Grpcerwski	Ferguson Waterworks		
Ed Werry	Pro 1 Electric		
Mike Phillips	Master Meter		
Rob Hoover	A. J. Burk		
Tony Closson	J. F. Allen		
Mike Jarnett	Mountain Hous Properties		
Vince Hack	National Road Utility Supply		
Jim Poling	Bruce Allen, Inc.		
Fred Radar	MOVRC		
Amy Nabley	MOVRC		