

DOCUMENT – REQUEST FOR BID SOLICITATION

Fairmont State University
Facilities Department
Physical Plant – 1201 Locust Avenue, Fairmont WV 26554

www.fairmontstate.edu
Lenora.Montgomery@fairmontstate.edu
304-367-4657

ARTICLE 1 – INTRODUCTION

Fairmont State University (FSU), founded in 1865, is located Fairmont, West Virginia, a friendly city of nearly 19,000 residents. The cast (the name of a group of Falcons) soars at about 4200 students. FSU provides 80+ programs of study and five (5) graduate degree programs with a student to faculty ration of 17:1 and an average class size of 22.

Fairmont State University, with a 120-acre main campus in Fairmont, is part of the state’s growing high technology corridor. With a long history of academic excellence, FSU is a place where teaching and learning matter and students are our first priority. FSU was the state’s first normal school in West Virginia.

The Fairmont campus is home of the Frank and Jane Gabor West Virginia Folklife Center. FSU features a branch campus in Clarksburg, which is called the Gaston Caperton Center. The Robert C Byrd National Aerospace Education Center is located in nearby Bridgeport and offers multiple programs in aviation.

Tobacco Free Campus

Fairmont State University reminds all contractors that all tobacco use will be prohibited on the campus as of August 1, 2015.

For additional information go to: http://www.fairmontstate.edu/aboutfsu/sites/default/files/bog-policies/fsu-policy-61_0.pdf

ARTICLE 2 – GENERAL INFORMATION

Fairmont State University on behalf of its Board of Governors invites qualified contractors to submit a bid to provide labor, material, equipment, supplies, and services necessary for the incidental to the following Project:

FSU CVB Bridgeport 2nd Floor Renvoations

located at Fairmont State University. All Work shall take place in Harrison County, West Virginia.

- A. **ISSUING DEPARTMENT**. Fairmont State University, Facilities Department, is issuing this Request for Bid Solicitation.
- B. **BID IDENTIFICATION NUMBER**. The identification number assigned by Fairmont State University for this project is RFB 391 - Rebid . Please use this number when communicating any information to the University regarding this project.

DOCUMENT – REQUEST FOR BID SOLICITATION

- C. **PRE-BID CONFERENCE**. There will be a mandatory Pre-Bid Conference. The Conference will be held:

Location: CVB Bridgeport, 100 Marketplace Dr, Bridgeport WV
Date: April 5, 2017
Time: 10:00 AM

- D. **BID DUE DATE**. Bids are due no later than 2:00 pm EST on April 19, 2018. Bids must be delivered to Fairmont State University, Physical Plant, 1201 Locust Avenue, Fairmont WV 26554. (For additional information see Instructions to Bidders).

- E. **QUESTIONS**. FSU will attempt to provide Bidders (4) business days for the completion of responses without any new information being included in the solicitation. Therefore, all questions regarding this RFB shall be submitted to FSU by the following date and time:

Date and time for cut-off for questions: April 12, 2018
2:00 pm EST

- F. **ARCHITECT OF RECORD**. All Work shall be in accordance with the plans and specifications prepared by The Thrasher Group, and this Request for Bid. Bidding Documents may be obtained from (If no Architect on this Project, all information shall be obtained through FSU)

Name: The Thrasher Group
Address: 600 White Oaks Blvd
City Bridgeport State WV Zip 26330
Phone 304-624-4108
Email jroberts@thethrashergroup.com

Special instructions for obtaining copies of specifications, drawings, project manuals, or other project information:

Bidding documents can be accessed via any depositories. Digital versions and print copies can be accessed/obtained by contacting the Architect listed above.

DOCUMENT – REQUEST FOR BID SOLICITATION

- G. **PROJECT COMPLETION**. The Contractor shall achieve Substantial and Final Completion of the entire Work as calculated or indicated below. The date of issuance of the FSU's Notice to Proceed shall be used to calculate Substantial and Final Completion if contract time stated below is in number of calendar days. Time is of the essence.

Substantial Completion within 90 Consecutive Calendar Days
Date Certain _____

Final Completion within 105 Consecutive Calendar Days
Date Certain _____

- H. **LIQUIDATED DAMAGES**. The Bidder does hereby agree that Liquidated Damages for this Request for Bid Solicitation shall be assessed pursuant to the terms of the Contract Document as follows: (If blank, no liquidated damages shall apply to this Request for Bid Solicitation of any Contract entered into between Fairmont State University and the successful Bidder)

\$500.00 per day

DOCUMENT – REQUEST FOR BID SOLICITATION

- I. **INQUIRIES, INFORMATION, NOTICE AND CORRESPONDENCE**. All inquiries, requests for information, notices, and correspondence concerning this RFB shall be submitted in writing to:

All information to be official must be in writing directed to:

Fairmont State University
Facilities Department
c/o ***Lenora Montgomery***
1201 Locust Avenue
Fairmont WV 26554
Phone: ***304-367-4657***
Email: ***Lenora.Montgomery@fairmontstate.edu***

Copy: Architect (if applicable)

Firm: ***The Thrasher Group***
c/o ***Jeff Roberts***
Address ***600 White Oaks Blvd, PO Box 940***
Bridgeport, WV 26330
Phone ***304-326-6350***
Email ***jroberts@thethrashergroup.com***

DOCUMENT – REQUEST FOR BID SOLICITATION

ARTICLE 3 – SCOPE OF SERVICES

(For acquiring a full set of Contract Documents see Article 2, paragraph f.)

Fairmont State University is requesting bids that include all labor, material, taxes, equipment, and tools to complete turnkey install of the 2nd floor Renovations. Construction will include fit out of approximately 12,000 SF of shell space located in the 2nd floor of the CVB Building located in the Charles Pointe Business Park. Construction will include all stud wall partitions, plumbing, electrical, hvac, floor and wall finishes, and ceilings for the fit out as shown in the construction documents provided. Contract will consist of a base bid and an add alternate for added fit out space. Construction materials will consist of metal studs, drywall, vct floor, ceramic tile, carpet tiles, lay in ac ceilings and painting.